

Pirton Parish Council



Parish Clerk:
Mr Edward Roberts
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To Councillors:  
Burleigh, Goodman, Maple, Parkin, Rogers, Rowe.

30 April 2021

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this Meeting will be held using the Zoom Video-conferencing System.

You are summoned to attend electronically the following Meeting:

## **Pirton Parish Council Annual Meeting** to be held at 7.45 pm on **Thursday 6 May 2021**

Members of the public and press are invited to attend the meeting. To participate, email [parishclerk@pirtonparishcouncil.org.uk](mailto:parishclerk@pirtonparishcouncil.org.uk) , who will send out an invitation.

Edward Roberts  
Clerk to Pirton Parish Council

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### **A G E N D A**

- 21-01** To elect the Chairman.
- 21-02** To elect the Vice-Chairman.
- 21-03** To receive and accept apologies for absence.
- 21-04** Public participation.
- 21-05** To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
- 21-06** To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 8 April 2021 as a true and accurate record.
- 21-07** To confirm and sign the Minutes of the Parish Council Extraordinary Meeting held on Thursday 22 April 2021 as a true and accurate record.
- 21-08** To receive Bank Reconciliation and Financial Summary and to approve accounts for payment.
- 21-09** To receive the Clerk's report.

- 21-10** To approve the Annual Internal Auditor report for 2020-21 and to review and implement the observations.
- 21-11** To review the Register of Fixed Assets.
- 21-12** To confirm the arrangements for insurance cover.
- 21-13** To confirm bank signatories for the Pirton Parish Council Unity Trust bank account as listed below:  
Cllr Amanda Goodman  
Cllr Simon Maple  
Cllr Jill Rogers  
Cllr Nick Rowe
- 21-14** To review and approve the following procedures of the council:
- a. Standing Orders (doc001).
  - b. Financial Regulations (doc003).
  - c. Freedom of Information Act 2000 Publication Scheme (doc007).
  - d. Risk Management Policy (doc011)
  - e. Social Media and Electronic Communications Policy (doc 016)
  - f. Internal Financial Controls Policy (doc 025)
  - g. Financial Reserves Policy (doc 026)
- 21-15** To confirm Direct Debit as the method of payment to Castle Water and the Information Commissioner (Financial Regulations 6.7)
- 21-16** To confirm BACS as the preferred method of payment of invoices received by the council. (Financial Regulations 6.9)
- 21-17** To appoint council representatives to organisations (doc014a):
- a. Tree warden
  - b. HR Committee
  - c. Environmental Committee
  - d. Arboreal Working Group
  - e. Communications Working Group
  - f. Planning Working Group
  - g. Village Hall Committee
  - h. Bury Trust
  - i. Rands Trust
  - j. Hammonds Committee
- 21-18** To receive the RecDev Working Group report.
- 21-19** To discuss the state of the track at Great Green and agree a solution.
- 21-20** To receive an update on the proposed 20mph speed limit in Pirton.
- 21-21** To receive an update on the village transport survey.
- 21-22** To discuss a recruitment drive to increase representation on the Parish Council.
- 21-23** Planning
- a. To consider Planning Applications (as in Appendix A).
- 21-24** To discuss parking on village green areas.

- 21-25** To receive an update on the “village website”.
- 21-26** To receive an update on the replacement of the interpretation board at Blacksmith’s Pond.
- 21-27** To determine the time and place of ordinary meetings of the full council up to and including the next Annual Meeting of the full council. Meetings to be held at 7.45pm on the second Thursday of each month in the Village Hall on the following dates:

|                  |                 |                  |
|------------------|-----------------|------------------|
| 10 June 2021     | 8 July 2021     | 12 August 2021   |
| 9 September 2021 | 14 October 2021 | 11 November 2021 |
| 9 December 2021  | 13 January 2022 | 10 February 2022 |
| 10 March 2022    | 14 April 2022   |                  |

with the Annual Meeting to take place on 12 May 2022.

- 21-28** To suggest items for the next Meeting of the Parish Council to be held on  
**Thursday, 10 June 2020 at Pirton Village Hall at 7.45 pm, or electronically as advised.**

**Appendix A – Planning Applications**

| Reference             | Detail                                                                                                                                                                                                     |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i <b>21/00938/FP</b>  | <b>Land off Burge End Lane, Pirton</b><br><br><i>Erection of hay barn</i><br><br>Comments to Andrew Hunter by 20 May 2021                                                                                  |
| ii <b>21/01273/FP</b> | <b>Pirton Hall, Shillington Road, Pirton</b><br><br><i>Conversion of redundant barn to create one 2-bed dwelling including creation of vehicular access.</i><br><br>Comments to Simon Ellis by 20 May 2021 |
| iii <b>21/0</b>       |                                                                                                                                                                                                            |

**Planning Decisions** *(for information only)*

| Reference    | Detail |
|--------------|--------|
| i <b>Nil</b> |        |